

CORRECTIONAL BUSINESS MANAGER I (DOC)

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: **July 21 – 25, 2008**

Collective Bargaining Identification: S01

Job Analysis Conducted By: Revonna Roper, Selection Analyst
Office of Selection Services

Number of Incumbents: There are **24** incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated August 15, 2008

Names of Subject Matter Expert(s) and their background:

Nancy Hardy, Correctional Administrator, DAI-HQ

Ms. Hardy has been Correctional Administrator for 18 months. She also worked as a Correctional Business Manager I for 4 years. She has worked for CDCR for a total of 15 years.

Patrick Mullen, Correctional Business Manager II, Correctional Training Facility

Mr. Mullen has been a Correctional Business Manager II for 2 years. He has worked for CDCR for a total of 13 years.

Darren James, Correctional Business Manager II, WASCO State Prison

Mr. James has been a Correctional Business Manager II for 2 years. He has worked for CDCR for a total of 20 years.